

Government of the People's Republic of Bangladesh
Ministry of Communication
Roads Division
Administration-2 Section

No- 35.026.025.02.03.001.2011-444

Date : 28 December 2011

From : Dr. Syeda Salma Begum
Senior Assistant Secretary

To : Chief Accounts officer
Ministry of Communications
CGA Bhaban, Segun Bagicha, Dhaka.

Sir,

I am directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of following officials to attend the Group Training Course on "Colloquium on Urban Public Transport (J-1100857)" to be held in Japan from 22 January 2012 to 25 February 2012.

- (1) Mr. Md. Abdul Malek, Deputy Secretary, Roads Division, Bangladesh Secretariat, Dhaka.
- (2) Mr. A. K. M. Shameem Akhter Deputy Director (Enforcement), Bangladesh Road Transport Authority (BRTA)

2. The sanction is subject to the following terms and conditions:

- (a) They will be treated as on duty during the period of the tour;
- (b) All expenses in this connection will be borne by Japan International Cooperation Agency (JICA). There will be no financial involvement of GOB in this connection;
- (c) They will draw their pay and allowances in local currency; no part of it shall be drawn in foreign currency;
- (d) They will leave for Japan on 21 January 2012 or nearest suitable date and return from Japan to Dhaka on 26 February 2012 or nearest suitable date;
- (e) They will submit a report on the training to the Roads Division within seven days of their return from abroad.

Yours sincerely,

s/d
(Dr. Syeda Salma Begum)
Senior Assistant Secretary
Phone/Fax : 880-2-7169417.

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Copy forwarded for kind information and necessary action to :

1. Secretary, Ministry of Foreign Affairs/ERD, Dhaka.
2. H.E. Ambassador, Embassy of Japan, Dhaka, Bangladesh.
3. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Japan (By bag).
4. Director General, Immigration & Passport, Agargaon, Dhaka
5. Joint Secretary (Admin), Roads Division, Ministry of Communication, Bangladesh Secretariat, Dhaka.
6. Chairman, Bangladesh Road Transport Authority (BRTA), Elenbari, Tejgaon, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. P.S to Hon'ble Minister, Ministry of Communication, Bangladesh Secretariat, Dhaka.
9. P.S to Secretary, Roads Division, Ministry of Communication, Bangladesh Secretariat, Dhaka.
10. Senior Assistant Secretary, Consular Section, Ministry of Foreign Affairs with the request to issue note verbale for issuing necessary visa.
11. Mr.

Dr. Syeda Salma Begum
(Dr. Syeda Salma Begum)
Senior Assistant Secretary