

**(Replacement to the same date and Memo)**

Government of the People's Republic of Bangladesh  
Ministry of Road Transport and Bridge  
Road Transport and Highways Division  
Foreign Assistance Section

No. 35.00.0000.033.24.006.24-408

Date: 31 October 2024

**Meeting Notice**

This is for your kind information that a meeting with Islamic Development Bank (IsDB) Programming Mission to Bangladesh will be held on 05 November 2024 at 09.30 A.M. at the Conference Room (Building 7, 8<sup>th</sup> Floor, Room no 821) of Road Transport and Highways Division. Senior Secretary, Road Transport and Highways Division, will chair this meeting.

02. Timely presence of the concerned officials is deemed necessary.

  
31.10.2024  
Asfia Sultana  
Deputy Secretary  
Phone-9550237  
int\_aff.sec@rthd.gov.bd

**Distribution:**

**(IsDB) Officials:**

- 1) Muhammad Nassis Sulaiman – Head of the IsDB Regional Hub (Bangladesh & Maldives), IDB Bhaban, Sher-e-Bangla Nagar, Dhaka
- 2) Raian Farooq – Senior Regional Economist
- 3) Mahbub Rabbani – Country Economist
- 4) Nasser Mohammed Yakubu – Operations Team Leader
- 5) Abu Sandy Bockarie - Operations Team Leader
- 6) Ariful Islam Shakil - Executive Assistant

**RTHD and its Agency's officials: (Not according to seniority)**

1. Additional Secretary, Road Transport and Highways Division
2. Chief Engineer, RHD, Sarak Bhaban, Dhaka
3. Additional Secretary (Planning/Development), Road Transport and Highways Division
4. Joint Secretary (Foreign Aid Branch/Foreign Aid Project & Maintenance Branch), Road Transport and Highways Division
5. Additional Chief Engineer (Planning and Maintenance/Technical Services Wing/Bridge Management Wing), RHD, Sarak Bhaban, Dhaka (01730782566) (01730782562) (01730782560)
6. Project Director, "Technical Assistance for Road Transport Connectivity Improvement Project Preparatory Facility" Sarak Bhaban, Tejgaon, Dhaka-01712-604730

**Copy for information/necessary actions:**

1. P S to Hon'ble Adviser, Ministry of Road Transport and Bridge, Bangladesh Secretariat, Dhaka.
2. Deputy Secretary (Security-2), M/O Home Affairs, Bangladesh Secretariat (**Request for entrance of all Concerned Above mission officials at the date & time of the meeting with their respective vehicle no: AJA 76003, Driver- Md. Billal Hossain, cell: 01715996870 and V.R.N# Dhaka Metro Cha 12-2803, Driver-Hasan, cell: 01811477538**)
3. Deputy Secretary, Admin, Road Transport and Highways Division (He is requested for readiness of the meeting room and necessary refreshment)
4. P.S to Senior Secretary, Road Transport and Highways Division
5. Protocol Officer, Road Transport and Highways Division (To arrange necessary Protocol for the delegation)